Job Description

IT Project Manager

FocusPath is looking for Technical Project Managers to fill consulting positions with our partners and clients throughout the United States. The IT Project Manager will be responsible for managing complex technical projects through scoping, initiation, implementation, and closure. Candidates will require a strong sense of personal time-management, independent work-ethic, and a commitment to our corporate standards of service excellence and client satisfaction. This is a remote, contract position which may require occasional evening and/or weekend work.

Position Responsibilities:

- Develop and maintain project plans and other related materials (communications plans, budgets, etc.)
- Develop and maintain communications between internal and external clients, including status reports, issue logs, and managing expectations.
- Manage scope and schedule to ensure commitments are achieved within agreed upon time, cost, and quality parameters.
- Clearly communicate project status, issues, risks, plans, etc. to program and client leadership.
- Drive project-related change management (plan and submit change requests, participate in change reviews, manage pre-migration, cutover, and post-migration communication to project stakeholders).
- Participate in daily and weekly status meetings with program managers, project team, and sponsors.
- Though rare, occasional travel within the United States may be required.
- All other duties as assigned.

Qualifications:

- Post-secondary qualification (degree or diploma) in a discipline with a project management/information technology/technical focus or demonstrated equivalent experience.
- 5+ years of project management experience managing cross-functional technology projects of varying size and complexity.
- Previous experience managing infrastructure projects (data center, storage, network) and/or industry experience in telecommunications, engineering, or sports betting will be beneficial coming into this role.
- Proven experience with project management and collaboration tools such as MS Project, Jira, Confluence, Slack, Lucid, and MS Teams.
- Excellent written and verbal communication skills with the ability to present complex information in a clear and concise manner to executives and non-technical leaders.
- Experience with Agile, Waterfall, and hybrid methodologies.
- Microsoft Office products: Excel (advanced), PowerPoint, Word.
- Strong teamwork, interpersonal, and relationship-building skills.
- Focused and versatile team player who is comfortable working under pressure.
- Ability to work independently and take initiative to achieve established goals.

About FocusPath LLC

FocusPath is a technology consulting firm providing services spanning business advisory, program management, project management, business analysis, business architecture, process optimization, and cloud strategy. Our founders and consultants bring extensive experience, drawing on their backgrounds in the hospitality, gaming, healthcare, finance, natural resources & mining, and technology industry sectors.

FocusPath does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status, or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, competency, and business need.